Open Space Sphere Workshop, 25.05.2022

Our idea is as follows:

* Total time is estimated to be 2 hours (but open-ended for those that choose to stay longer)
* The session opens in Zoom for orientation and opening discussion, and then shifts to Wonder.me for Open Discussion, then back to Zoom to wrap it up.
* Open space at wonder.me would stay open and people could meet after the 2 hours or suggest a time to use it again as an open space since it remains “open” and active (can be used by anyone with the link at any time without admin. or facilitator present.).
* No need for an action plan beyond what is described below.
* There is no agenda/protocol/action-points/schedule/right or wrong way of doing this.
* There are no speeches, planned activities or desired results.
* **The open space is for YOU!**
* **Whoever comes are the right people.**
* **Whatever happens is the only thing that could have.**

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| Time | Activity | Further information |
| 26th May 2022  Pre-start – 15min before 12 Paris time | “small talk = big talk” with anyone present | ZOOM – Link for ZOOM to be shared in advance |
| 2min | Welcoming words by Sphere – ideally as informal as possible to ensure the “open-space-spirit” of the event – no space for: *titles, politics, power imbalance* | No PowerPoint – energy in the room to praise the many “Sphere people in the room” if they are really there… |
| 3min | 1. Jim or Axel - Explain the idea of the following 2 hours 2. Share Mentimeter wordcloud link and ask for topics/issues/key words that people present would like to discuss | Share a Mentimenter Wordcloud link by QR code, Link and Menti - number |
| 10min | Debrief wordcloud result, and highlight trends, ask for examples, etc. There is also space here for additional input (news from Sphere, or “What’s going on” discussion with participants) | This is to both set a chatty atmosphere and to buy time for Jim/Axel to create the graphic areas in Wonder.me matching the priority suggested topics from the wordcloud (in priority of those most repeated, or biggest words in the wordcloud) |
| 5min | Jim/Axel – share link of wonder.me, explain various uses of the tool, and explain how to navigate the wonder.me space. Provide link to wonder.me space just edited to match priority topics. | Wonder.me should be explained in advance by video and short written information included in the invitation. Once the link I shared, we all move to wonder.me and chat/move form group to group as we wish. |
| 45min | Open space discussion in Wonder.me | Note: Participants are instructed to close the Zoom application, and go to the Wonder.me space for free discussion. |
| 5min | Back to ZOOM | Using same link as the initial Zoom meeting. The message to return to Zoom can be broadcast in Wonder.me. |
| 30min | Debrief pros and cons of Wonder.me, and key points/findings raised by discussion groups there. | Share the discussion using the Zoom Chat and allow any representatives interested to share their ideas on jamboard. |
| 20 minutes | Free time for participants to return to Wonder.me and discuss what they want. | Open-ended and un-facilitated. |