



FRATERNITY
INTERNATIONAL HUMANITARIAN MISSIONS

Sphere TOT Workshop Agenda
SCI/HLA and FIHM - Poland
19 June – 23 June 2023

	Day 1 Monday	Day 2 Tuesday	Day 3 Wednesday	Day 5 Friday
Block 1 8:30-10:00	Opening Introduction Consent Forms Introduction to Sphere and the TOT	Recap of Sphere in Context Adult learning principles & clinic	Online vs Offline Group formation for Maxi sessions	Q&A Training in development vs training in Emergency
Break (30 min) 10:00 – 10:30	Break (30 min) 10:00 – 10:30	Break (30 min) 10:00 – 10:30	Break (30 min) 10:00 – 10:30	Break (30 min) 10:00 – 10:30
Block 2 10:30-11:30	Training evaluation and how to give Feedback	Assessing learning needs	Introduction to group presentations and tips	Sphere Activity Cards
Block 3 11:30 – 12:30	Sphere content: Foundation Chapters Group Exercise	Designing a learning event	Training checklist & measuring training impact	Welcome to Sphere training community
Break (60min) 12:30 – 13:30	Break (60min) 12:30 – 13:30	Break (60min) 12:30 – 13:30	Break (60min) 12:30 – 13:30	
Block 4 13:30-15:00	Sphere content Technical Chapters	Introduction to Mini sessions	Preparation time for Participant led Maxi (45 minute) session	Individual Action Planning



	Group Exercise	5-minute presentations (Participant led session)		Final evaluation & Wrap Up
Break (15min) 15:00 – 15:15	Break (15min) 15:00 – 15:15	Break (15min) 15:00 – 15:15	Break (15min) 15:00 – 15:15	Break
Block 5 15:15-16:15	Using Sphere in context	5-minute presentations (Participant led session)	Preparation time for Participant led Maxi (45 minute) session	Certificates and group photo Networking
16:15- 16:45	Daily evaluation and feedback	Daily evaluation and feedback	Daily evaluation and feedback	

Day 4 Structure

- 45 min session + 15 min feedback
- 15 min Break
- 45 min session + 15 min feedback
- 15 min Break
- 45 min session + 15 min feedback
- 60 min Lunch break
- 45 min session + 15 min feedback
- 15 min Break
- 45 min session + 15 min feedback
- 15 min Break
- 45 min session + 15 min feedback

