

## Terms of Reference

**List the Sphere activities your organisation is intended to conduct in the next 12 months?**

<b>Current/Planned Activities</b> <i>(Please be as specific as possible)</i>	<b>Tentative timeline</b> <i>(if applicable)</i>
<b>Engagement with local authorities &amp; Advocacy work</b>	
+ Participating to JVOAD forum, annual nationwide meeting of disaster responders in Japan. JANIC plans to hold a session on Sphere or related standards.	June 2022
<b>Sphere trainings and events</b>	
+ Sphere basic online course for Tokushima prefecture, mainly municipal staff and local disaster responders.	November to December 2021
+ Sphere Handbook 2018 Online courses in Japanese	Twice in January to March 2022
+ PSEAH trainings	January to June 2022
<b>Coordination with the Sphere community at country/regional level</b>	
+ Participate in the regional FPs meeting organized by Sphere Regional Partner in Asia (CWSA)	November 2021

**How are you going to evaluate the success of the above-mentioned activities?** *(Suggest success indicators for each above activity)*

- Number of participants to training
- Variety of participants' occupation

**Is your organisation working with other Standards initiatives? If so, how do you collaborate with them?** *(Please indicate if you are a member of CaLP, CPMS, INEE, LEGS, Seep network, ADCAP and/or the CHS Alliance)*

- + JANIC is an associate member of CHS Alliance